
501 East 38th Street
Erie, PA 16546

- x Promote academic excellence, integrity, and graduation. Monitor academic progress, academic meetings, class scheduling and attendance.
- x Teach fundamental skills and techniques, while preparing, leading, and executing practice and game plans for both championship and championship seasons.

Provide leadership and instruction in the personal and athletic development of student-athletes.

- x Direct and manage the Baseball program recruiting efforts of prospective student athletes to include the following: maintain a database, observe practices and games, host on campus visits, initiate and respond to phone calls, emails, and mailings.
- x Order and maintain appropriate uniforms, equipment, and supplies.
- x Coordinate team travel for competitions to include van or bus itineraries, lodging, and meals.
- x Plan, promote, and conduct camps, clinics, and/or lessons.
- x Establish a positive relationship with the media.
- x Establish, maintain and be responsive to community and programmatic contacts.
- x Develop meaningful relationships with prospective, current, and former student athletes.
- x Participate in fundraising, community service and engagement programs, assigned and/or coordinated by the Department of Athletics.
- x Lead efforts to enhance the overall student athlete experience.
- x Seek out and take advantage of opportunities to serve on sport related committees.
- x Work with the Department of Athletics to ensure the program is in compliance with NCAA rules and regulations.

EDUCATION AND EXPERIENCE

Minimum requirements:

- x Bachelor's degree in a related field.
- x Three years of relevant sport coaching.
- x Knowledge and understanding of NCAA rules and regulations.

Preferred requirements:

- x Doctorate degree in a related field.
- x Experience at the collegiate level or higher.
- x Exceptional leadership skills.
- x Proven ability to work effectively in a diverse community.
- x Excellent oral and written communication and interpersonal skills.
- x Strong desire and ability to successfully recruit.
- x Ability to handle and maintain confidential information.
- x Strong follow-through skills, as well as the ability to plan, organize, and control projects through to completion.
- x Ability to perform the essential functions of the position with or without accommodations.

SKILLS AND ABILITIES

- x Must have current licensure for transportation of the team in vans or bus.
- x Ability to work evenings and weekends.
- x Must have current training in first aid and CPR.
- x Subject to a criminal background check prior to employment.

WORK CONDITIONS

Position involves both inside sedentary ~~work~~ ~~active~~ work on the field in coaching and training situations with student athletes.

APPLICATION PROCESS

Review of applications will begin immediately and continue until the position is filled or until date indicated above. Send ~~cover~~ ~~letter~~, resume and 3 ~~work~~ ~~refer~~ references to:

Human Resources
Mercyhurst University
501 East 38th Street
Erie, PA 16546
hrinfo@mercyhurst.edu

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state, and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate based on race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any

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